



11TH ASEAN
PARA GAMES
SOLO 2022



Team Manager Meeting Booklet

11TH ASEAN PARA GAMES Solo 2022

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Welcome word from Technical Delegate

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Hoong Mau Sui Frankie

11th APG Solo – Technical Delegate

Dear Team Captains,

Welcome to Indonesia – Solo, 11th Asean Para Games 2022 Archery Event. Thank you very much for attending the Team Captains' Meeting. As the Technical Delegate to this event, I promise to perform my duty with sincerity and serve you with utmost satisfaction. This will also be the duty of the rest of the technical officials. I can assure you that those assigned in this event are qualified judges of WA, WAA Continent and the Indonesia National Judges. They are here to serve you. Please do not hesitate to consult them in any matters pertaining to technical subjects.

The current World Archery Rules will be our guidelines in this event. At the same time, I would like to request all of you to give your best cooperation in order to make this event a success. Please do not hesitate to make comments and provide feedback on the event to us as well as to the organizers. Your input will be highly appreciated and will help us plan better in future events.

Wish you all the best.



1. Introduction

1.1 Opening

- Brought to order by the Technical Delegate – Mr. Frankie Hoong
- Introduction of the panel, by TD
- Roll call of all attending nations TD
- Welcome speech, by Organising Committee

1.2 Introduction of Officials

1. Jury of Appeal – by TD

- Mr. Baharuddin Jamil Chairman
- To be appointed

2. Tournament Judges Commission – the Chairman of Judges List of ITO Names:

- | | |
|------------------------------|-------------------|
| 1. Ms. Cabrera, Karla Ramos | Chairman of Judge |
| 2. Mr. Bicaldo, Lito Madera | Judge |
| 3. Ms. Kay Thi | Judge |
| 4. Mr. Mohd Harun Bin Hamzah | Judge |
| 5. Mr. Rudy Hartono | Judge |
| 6. Mr. Arie Fahmi | Judge |
| 7. Mr. Lertporn Kaenchan | Judge |
| 8. Mr. Leong Sek Choon | Judge |
| 9. Ms. Angelina Chan | Judge |

3. Director of Shooting, by the Chairman of Judges

- Mr Jantan Pangestu
- Assistance
- Assistance

4. Classifier : Dr Pang Kim Fong – Chief Classifier Ms Eulene Janrho Delloso – Assistance Classifier Ms. Monica Surjanto – Assistance Classifier Ms. Chompoonut Pornsib – Assistance Classifier

5. Result Team : Mr. Suryanto – Leader Ms. Nur Zharifah Marchalin – Member Ms. Nur Zhafirah Marchalin – Member



2.Contact

ASEAN Para Sports Federation (APSF)

- 2.1 President : Major General Osoth Bhavilai (THA)
- 2.2 Secretary General : Senior Colonel Dr. Wandee Tosuwan
Address : 154, National Stadium Rama 1 Road, Wang Mai,
Pathumwan, Bangkok 10330 THAILAND
Telephone : +66 02 – 216 7728
Fax : +66 02 – 216 7728
Email : apsf.aseanhq@gmail.com
Website : <https://www.aseanparasportsfed.org/>

2.3 Sports & Technical Director: Ms. Stefanie Ang Hwee Chee

- Telephone : +65 9387 5587
Email : apsfstef@gmail.com

National Paralympic Committee Indonesia

- 2.4 President : Mr. Senny Marbun
- 2.5 Secretary General : Mr. Ukun Rukaendi
Address : St. Ir. Sutami No. 86, Jebres, Surakarta, Central Java.
Post Code 57125
Telephone : +62 878-3570-5050
Email : npcindonesia@gmail.com
Website : npcindonesia.com
- 2.6 Technical Delegate
Name : Mr. Hoong Mau Sui – Frankie (SGP)
Telephone : +65 9455 1809
Email : hmausui@gmail.com



2.Contact

2.7 Tournament / Competition Manager

Name : Mr. Rameez Ali Surya Negara
Telephone : +62 81225478023
Email : rameezalisuryanegara@gmail.com

2.8 Assistant Competition Manager

Name : Mr. Ibnu Marwata
Telephone : +62 821-8413-9565
Email : ibnumawarta@gmail.com

2.9 Venue Manager

Name : Mrs. Heru Cahyani
Telephone : +62 81328688508
Email : ayaallyakass@gmail.com



3. Technical aspects of the competition

3.1 Number of participants per category – 7 Country

	RM	RW	CM	CW	D/RM	D/RW	D/CM	D/CW	R/MX	C/MX
INA	3	3	3	3	1	1	1	1	1	1
MAS	2	0	2	1	1	0	1	0	0	1
MYA	0	0	2	1	0	0	1	0	0	1
PHI	3	1	3	2	1	0	1	1	1	1
SGP	0	0	1	1	0	0	0	0	0	1
THA	3	2	3	3	1	1	1	1	1	1
VIE	1	0	0	0	0	0	0	0	0	0
	12	6	14	11	4	2	5	3	3	6

3.2 Competition Schedule – See attach Schedule

- Qualification round practice
- 3 ends of 4 minutes practice on the Field of Play for qualification to immediately follow once the field is reset. (*See Book 3 13.4.1.2 second bullet*)
- Non-competing athletes can use the practice field.
- Transportation is available for athletes between the qualification field, training range and official event hotels. Schedule will be displayed in the official event hotel lobbies

3.4 Equipment Inspection

The equipment inspection will be done during official practice, meaning that any athlete can proceed to the equipment inspection area to get their equipment revised. The equipment inspection will not be limited to only the official practice, judges can, at any time during the competition, require inspecting an athlete's bow. If an equipment is found to be not compliant with World Archery rules, the athlete will need to fix the issue immediately, or will be removed from the competition.

- All teams are to wear their team uniform with their name and name of their country (or three letters acronym) and have their valid accreditation during official practice
- Spare equipment must also be brought for inspection.
- Team managers are to check the details of their athletes such as, name, date of birth is correct beforehand.
- Inform the Judge if details are not correct and the Judge will inform Results Team. Instructions to use the tablet scoring system will be carried out if requested



3. Technical aspects of the competition

Athlete (back)

Numbers Athlete numbers will be issued on the day of the qualification round (with the score cards) during practice. Athlete numbers must be worn on the quiver or thigh, facing the waiting line while shooting.

The Environment Team managers,
Please instruct your team members to use the litter bins located on the competition, practice ranges and common areas at all times.

Non-Smoking

This is a non-smoking event.

Smoking is forbidden inside public buildings and all competition and training areas.

This also includes electronic cigarettes, refer to book 3, Art.12.8

3.5 Rounds

After qualification rounds, the points will be allocated on the total score for the 72 arrow qualification, before applying any tie breaking rule.

Target faces will NOT be changed after practice arrows.

During a session, they will be changed only if the judges require it.

Please instruct your athletes or their agents to mark all arrow holes during practice and competition. The sessions will start on time, when there are no practice arrows scheduled on the competition venue, the matches will start as soon as the field is ready.

Athletes should be alert and prepared for their matches to start earlier than scheduled. In case of a bye, athletes may be allowed to shoot on their own target, provided the competition schedule allows.

If the competition schedule allows, no score will be recorded or displayed and athletes shooting their bye must respect the DOS timing and signals of the competition.

Recurve athletes are permitted to shoot 3 sets of practice and compound athletes are permitted to shoot 5 ends of practice for their bye.



3. Technical aspects of the competition

3.6 Appeal procedure

- An Appeal form is attached to this document.
- In case of an intent to appeal or an actual appeal, the times indicated on the Appeal form must be considered.
- Appeal forms should be given to the Chairman of the Tournament Judge Commission or to their deputy.
- A fee of 50 USD (or 50 EUR) must be paid to the Chairman of the Tournament Judge Commission, for the appeal to be valid.
- If the appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the appeal being rejected, the fee will not be returned

4. Results

4.1 Timing control system

LOC will provide timing equipment that will be used for timing and scoreboards on preliminary rounds and finals.

4.2 Results system

- Qualification Round – scoring will be completed by athletes. Athlete records, on the official paper based score sheet, the scores of all other athletes on that target. (Only on the score card)
- Scorecards MUST be signed by both the athlete or agent and the scorer or agent, have all the totals mathematically correct with the 10s+Xs and X count fully completed. Any scorecards where the 10s+Xs and X count are not completed a “0” will be given for the total of 10s+Xs and X count for that athlete. Any score cards not signed or the score total is missing will result in disqualification.
- Elimination Round – scoring will be completed by athletes. One athlete/team records the arrow values of both athletes/teams on the paper score sheet. Both athletes/teams should verify that all scores are written correctly before returning back to the shooting line.
- At the end of the match, the scorecard must be fully completed and signed by the athletes or their agent (or agent/judge in the case of finals) involved in the match.
- Only official score will be used during the Qualification and Elimination Rounds and in the Finals. Results and logistics coordinator is responsible for the results of the event.



5. Reminder on Rules

5.1 Dress regulations

- Athletes, officials and staff should wear the appropriate clothing having the correct appearance when on the field during competition. Open-toed shoes or camouflage clothing, accessories or archery equipment are not permitted.
- Athletes, team officials and technicians should wear their national team uniforms and sports shoes having the same appearance as per the division, following World Archery rules.
- During finals with TV coverage, undershirts, compression shirts or sleeves may be used on condition that they match the predominant colour of the team shirt or are white. Under shirts and sleeve may include design, names or markings but the predominant colour should be white or the colour of the team shirt.
- We would like to remind all teams that athlete names and country names or codes are mandatory on the back of their national team uniform shirts when participating in World Archery events
- Athletes (and their coaches) who are competing in the televised individual matches must wear uniforms of differing predominant colours (t-shirt only). Each athlete and coach must have a second (alternate) uniform that is of a distinctly different colour to their main (primary) uniform and also complies with World Archery rules. The higher seeded athlete will be given the choice of whether they or the lower-seeded athlete will wear their alternate uniform should a change be required.

5.2 Rules update The current World Archery Constitution and Rules is to be applied for this event (version 2022-03-01)

Time to shoot an arrow: 13.4.1 The total time allowed to shoot an end shall be determined by the total number of arrows to shoot in an end, where:



5. Reminder on Rules

13.4.1.2 Transitional rule for all other events until 1 March 2023:

20 seconds per arrow is the time allowed for individual alternate shooting (30 seconds for para-archery), and for all team and mixed team rounds including shoot-offs; 40 seconds per arrow is the time allowed for individual shooting during qualifications, Olympic round and Compound rounds where alternate shooting does not apply, including shoot-offs.

Equipment Failure: 12.2.3.

No extra time shall be allowed for equipment failure or the treatment of medical problems, but the athlete concerned may leave the shooting line to resolve the issue and return to shoot any remaining arrow(s) if the time limit permits. In the Team Event other member(s) of the team may shoot in the meantime

5.3 Accreditation cards rules Rule Book 2 – 3.8 Accreditation

3.8.1.1. Proof of accreditation shall be carried at all times on the competition area and shall be shown on request of appropriate officials.

3.8.1.2. Only holders of appropriate accreditation shall be allowed onto the relevant parts of the competition area

6. Logistics

6.1 Transportation Daily transportation information and schedules will be placed at the competition field and notice boards at all the official event hotels.

6.2 Meals during the event

Breakfast and Dinner will be served at the designated restaurant in the official Hotels.

Lunch will be served at the competition venue.



6. Logistics

6.3 Internet Access and additional hotel charges Internet access will be free of charge in the rooms and lobby of official hotels, there will also be free internet access on venue on the competition venue.

6.4 Medical related issues

First Aid services will be available from 31st July – 5th at the archery venues. In cases of emergencies in official hotels, please inform the official hospital stated below. For teams requiring PCR testing before departure, please contact the LOC as soon as possible to organize testing for your team.

The closest hospital for emergencies is in the **Kasih Ibu Hospital, Jl. Slamet Riyadi, Banjarsari, Kota Surakarta.**

6.5 See and refer: COVID Protocol Attach (1st enclosure)

7. Protocol, ceremonies, clean sport

7.1 Medal ceremonies

All athletes involved in the ceremonies are requested to go to the gathering point by the athletes' entrance to the main FoP, equipment can be stored in the staging area until the end of the corresponding victory ceremony.

Bronze medal winners are requested to be present at the final venue gathering point of the Award Ceremony, 20 minutes before the ceremonies are due to start.

Medal ceremonies will be conducted immediately after the interview of gold medal winner of each category during the days of the finals (please check the competition schedule).

Athletes are requested to proceed straight to the mixed zone or the ceremony area.



7. Protocol, ceremonies, clean sport

7.2 Mixed zone and press conferences: Interviews will take place at the Mixed Zone and athletes will be requested to pass through the mixed zone to speak with the media.

7.3 Clean sport Anti-doping Anti-Doping control will follow APG rules.

Athletes should bring their passports and/or accreditation cards to the anti-doping control station if selected for a test.

Alcohol test Athletes and officials should also be available for random alcohol testing during the competition.

Archery venues

ADDRESS: Kota Barat Stadium
Mangkubumen, Banjarsari, Surakarta City,
Central Java 57139



Double Team Nomination Form

Country: _____

Open Recurve Women:

1.
2.

athlete NOT in the team:

Open Recurve Men:

1.
2.

athlete NOT in the team:

Open Compound Women:

1.
2.

athlete NOT in the team:

Open Compound Men:

1.
2.

athlete NOT in the team:

Name and signature of Team Manager:

.....

The results of the 2 highest scoring members of the team, per discipline and gender will automatically be used for the team events. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the team event. Forms to be given to the APG head of technology or Chairman of the Judges Commission at least 15 minutes before the start of the team competition.



Mixed Team Nomination Form

Country: _____

Open Recurve Mixed team:

1.
2.

Compound Mixed team:

- 1
- 2

Name and signature of Team Manager:

.....

The results of the highest scoring male and female members of the team will automatically be used for the mixed team event. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the mixed team event. Forms to be given to the APG head of technology or Chairman of the Judges Commission at least 15 minutes before the start of the mixed team competition



Appeal Form

☐

This is an intention of Appeal

☐

This is an appeal form

(Please tick appropriate box)

Team Manager of the following country: _____

Name of the Team Manager: _____

Team (please name country): _____

Individual person (name): _____

Other (please specify): _____

This appeal is against: _____

Description of Appeal or Protest:

I believe this action is against the following rules (state article if known):

Article 3.13.3.1: An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, shall be expressed in writing and lodged with the chairperson of the Tournament Judge Commission within five minutes of the end of the relevant round or match, whichever applies. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first. Article 3.13.8: Jury decisions shall be minuted and reported to the appellant, the chairperson of the Tournament Judge Commission and the organisers before the beginning of the next stage of the competition or before the awarding of prizes. Article 3.13.4: Amount paid is reviewed and determined by the World Archery Executive Board on an annual basis

Signature: _____ Name in printing: _____

Received on: ____/____/____ Time: _____

by Chairperson of the Tournament Judge Commission

Signature: _____ Name in printing: _____

