



EUROPEAN YOUTH CUP 1st leg
ROVERETO - ITALY
14 – 19 May 2018



TEAM MANAGERS MEETING INFORMATION BOOKLET

Version 3 / 15 May 2018

**The Team Managers Meeting will take place
at Palakosmos meeting room - on the venue
Monday 14th May at 11:30**

**All Team Managers are kindly requested to attend this important meeting.
Teams without Team Managers are requested to send one of their
competitors to the Team Managers Meeting.**

**Due to environmental preservation and responsible behavior toward nature, we will
not have any printed material. Please note that notifications regarding the
tournament will be shared in real-time on Facebook and Instagram on
kappakosmosrovereto**

**If you don't have Facebook account or Instagram and you don't want one, you can
always visit our official web page to keep up to date.**



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Please read this document carefully.

Agenda of the Team Managers (TM) meeting

Opening

- Brought to order by WAE TD, Ms Irena ROSA
- Introduction of the panel, WAE TD, Ms Irena ROSA
- Welcome speech, Chairman of the Organizing Committee Mr Cristian SALA

1) Roll call of all attending nations (TD)

2) Introduction of Officials (TD)

- Organizing Committee (OC) members, by the Chairman of the OC
- Tournament Judges Commission, by the Chairman of Judges
- Director of Shooting, by the Chairman of Judges
- Jury of Appeal, by WAE TD

3) Technical Aspects of the competition (TD + OC + Chairman of Judges)

- 3.1. Number of participants per class
- 3.2. Practice Field and Competition Field
- 3.3. Competition Program (attached)
- 3.4. Practice and Warm up
- 3.5. Equipment Inspection
- 3.6. Qualification Round & information on scoring
- 3.7. Individual Elimination Round
 - 3.7.1. Cadets
 - 3.7.2. Juniors
- 3.8. Team Elimination Round
 - 3.8.1. Recurve Team
 - 3.8.2. Recurve Mixed Team
 - 3.8.3. Compound Team
 - 3.8.4. Compound Mixed Team
- 3.9. Individual Finals Round & Team Finals Round
- 3.10. Appeal Procedure (Form attached)

4) Technical Matters (TD + Chairman of Judges)

- 4.1. Timing Control system
- 4.2. Results system
- 4.3. Rules that apply in this event, Youth Cup rules, WA Rules for 2017
 - 4.3.1. Practice and start of the competition
 - 4.3.2. Practice on the competition field during byes
 - 4.3.3. Team members' nomination
 - 4.3.4. Number of team officials
- 4.4. Rankings



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- 4.5. Dress Instructions
- 4.6. Lost arrows

5) Logistical Aspects (OC)

- 5.1. Transportation: Venue, Airport etc.
- 5.2. Meals, during practice, Qualification rounds, finals...
- 5.3. Accreditation cards

6) Protocol and ceremonies

- 6.1. Opening
- 6.2. Medal Ceremonies
- 6.3. Closing & Party

7) Medical Related issues (OC)

- 7.1. Medical services
- 7.2. Emergencies

8) Doping Control

- 8.1. Doping control
- 8.2. Alcohol test

9) Other matters of Importance (TD)

- 9.1. The environment
- 9.2. Water
- 9.3. Smoking
- 9.4. Lost items

10) Questions from Team Managers

11) Closing (TD)

IMPORTANT TELEPHONE NUMBERS

Competition Management

Mr Cristian SALA +39 339 206 4138

Hotels and Transportation

Ms Francesca FEDRIZZI +39 340 058 9312

WAE TD

Ms Irena ROSA +386 31 633 851



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WAE TECHNICAL DELEGATE

Ms Irena ROSA

ORGANIZING COMMITTEE

Mr Cristian SALA – President of the Organizing Committee

Organizing committee:

General Coordinator, President of the Organizing Club APD Kosmos: Enrico DI VALERIO

Field manager: Luca DI VALERIO

Field manager deputy: Viviano MIOR

Secretary: Barbara DALRI

Accreditation/Accommodation/Transportation: Francesca FEDRIZZI

Award ceremony: Giggi CARTONI

Results: Ianseo (Ardingo SCARZELLA, Natalia SALUKVADZE, Chiara DALPIAZ)

Video/TV: Ardingo SCARZELLA

Speaker/Announcer: Henk WAGEMAKERS

Photographer/Media: Daniele MONTIGIANI

OFFICIALS

Tournament Judge Commission:

Mr Draško MIHINJAČ, chairman, IJ

Ms Bettina KRATZMÜLLER, CJ

Ms Marleen KROEDERS, CJ

Members

Mr Marco DI GIOVANNI, NJ

Mr Emilio FANTI, NJ

Ms Marina POTRKAČ, NJ

Ms Manuela CASCIO, CJ

Mr Davide FOLADORI, NJ



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Director of Shooting:

Mr Anthony HILLAIRET - DoS, CJ
Mr Graziano MUSOLESI – DoS Assistant, NJ

Jury of Appeal:

1. Mr Thomas AUBERT (SUI), chairman
2. Mr Hasan ORBAY (TUR), member
3. Mr Yuri YOGEV (ISR), member
4. Mr Jean-Manuel TIZZONI (FRA), alternate
5. Mr Tony GRAY (GBR), alternate

WA Results & Accreditation (IANSEO):

Mr Ardingo SCARZELLA, Ms Natalia SALUKVADZE, Ms Chiara DALPIAZ

Points to clarify

3) Technical Aspects of the competition (TD)

3.1. Number of Participants per class Number of Nations: **34** (Non European **2**)
Updated 12 May 2018

Recurve Junior Men	Individual: 55 (1/24)	Teams: 11 (1/8)
Recurve Junior Women	Individual: 28 (1/16)	Teams: 5 (1/4)
Recurve Cadet Men	Individual: 58 (1/48)	Teams: 14 (1/8)
Recurve Cadet Women	Individual: 47 (1/24)	Teams: 10 (1/8)

Compound Junior Men	Individual: 12 (1/8)	Teams: 1 (/)
Compound Junior Women	Individual: 15 (1/8)	Teams: 2 (/)
Compound Cadet Men	Individual: 14 (1/8)	Teams: 2 (/)
Compound Cadet Women	Individual: 14 (1/8)	Teams: 3 (/)

MIXED Teams Recurve Junior: **13** (1/8)
MIXED Teams Recurve Cadets: **15** (1/8)

MIXED Teams Compound Junior: **4** (1/2)
MIXED Teams Compound Cadet: **3** (/)

3.2. Practice Field and Competition Field

The practice field is organized on the field close to the shooting field.

Also a part of the competition field will be used for practice.

Competition field is a club shooting field with natural grass. The official practice and all competition including finals will be organized there.

The Mixed teams finals on Wednesday, the Team finals on Friday and Individual finals on Saturday will be organized as well as warming up for finals on the same, but reorganized field. All finals will have live coverage on the video screen and on internet.



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Also some others matches during the competition will have live coverage on the video screen and on internet. Those matches will take place on targets 62 and 63.

3.3. Competition Program (attached)

The latest competition program is published. Any official competition schedule will have indicated the version number and the date-hour it was printed.

All competitors are split by the gender – girls/boys.

3.4 Practice and Warm up

Official Practice (2,5 hours) shooting AB-CD format:

- Boys: 10:00 to 12:30
- Girls: 13:00 to 15:30

Warm up will be organized on the competition field:

- 40 minutes before the Qualification Round;
- 30 minutes before the Individual and Team Elimination Round (the categories that are coming later into the competition will have practice during the match before theirs);
- 20 minutes before the Mixed Team Elimination Round for the starting matches/categories, while categories that are coming later into the competition will have practice during the match before theirs.
- For finals the competing athletes will have the warm up organized next to the final field.

Non competing archers will be allowed to practice only on the practice field.

3.5. Equipment Inspection

Equipment inspection will be held following the program of the official practice. Each team will be called (in the English alphabetical order) and invited by the announcer to the dedicated place for the equipment inspection on the competition field. Also all spare equipment must be brought to the equipment inspection.

All team members (archers and officials) should wear their team uniforms and accreditation card.

The correct spelling of athlete's names, as well as the correct date of birth in the archers' list will be checked during the accreditation.

The start numbers will be given at the warm up on the day of the competition (it will be distributed on the shooting line, in front of each archer's position). When receiving the registration numbers, we would like each Team Manager to double check that each archer has the correct "athlete number".

There are some late arrivals of teams; however we will try to publish the start list before the start of the official practice, so archers can practice on their assigned targets.

There is no access to the competition field for the official practice before the accreditation is done.

3.6. Qualification Round & Information on scoring

Target assignments will be published only on boards and on internet.

Shooting in qualifications will be conducted with 3-4 archers per target in AB-CD format.



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For the qualification rounds, no faces will be changed after the practice arrows. Please instruct the archers to mark the arrow holes during practice.

The athletes will have double scoring from qualification round till individual bronze medal matches and the same is for team and mixed team competition: one electronic and one on paper scorecard. For each target, one athlete will enter the score on the paper score sheet; another athlete will make the electronic scoring.

For the electronic scoring the new wireless equipment will be used. Archers can train to use it during the official practice.

All the athletes on the same target must verify that the correct scores are entered.

Please instruct your athletes to fill in properly the scorecards including total score, 10's and X's and sign the card before handing them back after each round.

In case of tied score on positions 8 when we have more than 32 archers in the category or on the position 16 for teams, a shoot off will be arranged. Neutral targets will be used.

- Individuals: A single arrow shoot-off for score. If both archers score a 10 (recurve) or X (compound) on their first shoot-off arrow, then the match would be considered a tie and a second shoot-off arrow will be needed to resolve the match. If the score is the same the arrow closest to the centre of the target face shall resolve the tie and if the distance is the same, successive single arrow shoot-offs, until the tie is resolved.
- Teams: 1 arrow each archer, all shooting at the same time (40 seconds). For recurve 1 target face will be used while for compound 4 target faces will be used per team (1 arrow per target face) and each archer will decide which target face to use.
- Mixed teams: 1 arrow each archer, all shooting at the same time (40 seconds), 1 (recurve) or 2 (compound) target faces will be used per team (1 arrow per target face for compound) and each archer will decide which target face to use.

3.7. Individual Elimination Round

For the elimination rounds, no faces will be changed after the practice arrows. So please instruct the archers to mark the arrow holes during practice. Matches will start as soon as the field is ready.

We will keep to the starting time at the beginning of the session and then the competition will run as it goes. Therefore some matches could start sooner than the time indicated in the schedule. Please be aware of this and be prepared for it.

Byes are allowed. In case of a bye, archers will be allowed to shoot, but no score will be recorded or allowed to be displayed.

The individual elimination round will start with the 1/48 in categories where we have 56 or more archers and with 1/24 in categories where we have 33 – 55 archers. Top 8 individual archers will go directly to the 1/16 finals. Archers from 9th to the last position will shoot the 1/24 eliminations, as appropriate. Then the top 8 will join the winners of 1/24 eliminations to complete the 1/16 elimination.

Please check carefully the schedule.

3.7.1 Recurve



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The set system will be used for recurve division. All individual matches will consist of maximum 5 sets of 3 arrows per set. Archer with 6 set points wins the match.

3.7.2 Compound

The compound match round will be used for compound division. All matches will consist of 5 ends of 3 arrows, cumulative scoring.

3.8. Team and Mixed Teams Eliminations and Finals

The Team and Mixed team Elimination Round will start with the 1/8. Bronze and Gold medal matches will be organized with alternating shooting – for mixed teams on Wednesday and for teams on Friday. Remember that you need an agent for the blind.

Byes are allowed. In case of a bye, teams will be allowed to shoot on the competition field, but no score will be recorded or allowed to be displayed.

Remember that the composition of the mixed team and team can be changed in writing at least 1 hour before the start of that round of competition – see art. 4.3.2. below. The form is attached at the end of this document.

3.8.1. Recurve Team

- Max. 4 sets of 6 arrows, 2 arrows per archer (set points scoring). Team with 5 set points wins the match.

3.8.2. Recurve Mixed Team

- Max. 4 sets of 4 arrows, 2 arrows per archer (set points scoring). Team with 5 set points wins the match.

3.8.3. Compound Team

- 4 ends of 6 arrows, 2 arrows per archer (50 m, cumulative scoring)

3.8.4. Compound Mixed Team

- 4 ends of 4 arrows, 2 arrows per archer (50 m, cumulative scoring)

Shoot-off in Team eliminations and Finals with simultaneously shooting is just one arrow each archer, 60 sec per team (40 sec for Mixed Teams). In Bronze and Gold medal matches with alternating shooting the archers are alternating after every single arrow.

3.9. Individual Finals Round – Bronze and Gold Medal Matches

All Bronze and Gold medal matches individual, mixed teams and teams will have alternate shooting. The field will be divided in two areas – the final field and the practice field for finalists.

Remember that you need an agent for the blind.

We are expecting that all participants of this event will be present there during finals.

3.10. Appeal Procedure (Form attached)

An Appeal form is attached to this document (see attached after this chapter, Appendix 3)

In case of Intent to Appeal or an actual Appeal, the times indicated on the Appeal form must be considered.

The Appeal form should be given to the Chairman of the Tournament Judge Commission or to his deputy. A fee of 50 EUR must be paid to the Chairman of the Tournament Judge Commission, for the Appeal to be valid.



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If the Appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the Appeal being rejected, the fee will not be returned.

4) Technical Matters (TD + chairman of Judges)

4.1. Timing Control system

The Danage timing equipment will be used for timing with several displays on the competition field.

4.2. Results system

Ianseo is the provider of the results. The scoring in the Qualification and Elimination Round will be done by the archers. One archer will write down the score on the paper score sheet and another archer will score on a terminal. The third/fourth archer verifies that the correct scores are entered.

The terminals are used during the Qualifications, Eliminations and Finals, but not during the Gold medal matches on Finals day.

4.3. Rules that apply in this event

4.3.1. Practice on the competition field during byes

Practice on the competition field during byes will be limited to three arrows per end and maximum of three sets for recurve and five ends for compound. If more than three arrows are shot by an athlete in an end after being warned by a judge, the athlete may be denied further practice on the competition field but any such violation shall not affect the next match.

4.3.2. Team members' nomination

A team shall consist of the highest ranked 3 (or 2 if a Mixed Team) athletes from the Qualification Round unless the team manager notifies the Director of Shooting or the Chairman of Judges in writing at least 1 hour before the start of that round of competition of a substitution of another athlete who competed in the Qualification Round. In case of substitution medals will only be awarded to the athletes that shot the Team round, not the Qualification Round. A violation of the foregoing will result in disqualification of the team.

4.3.3. Number of team officials

A Team Manager may be helped by other team officials (such as coaches, physiotherapists, psychologists, etc.). There may not be more than one team official on the field of play for each athlete competing at the time. However, the maximum number of team officials on the field of play at the same time is four. This may be increased by one official per category if the Member Association has athletes competing in more than two categories at the same time.

4.3.4. Archers acting as Coaches

Archers may be acting as coaches during finals, but they need to ask for the new accreditation in time.



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4.3.5. Shoot-offs - Individuals:

- *A single arrow shoot-off for score;*
- *If both archer score a 10 (recurve) or X (compound) on their first shoot-off arrow, then the match would be considered a tie and a second shoot-off arrow will be needed to resolve the match;*
- *If the score is the same the arrow closest to the centre of the target face shall resolve the tie and if the distance is the same, successive single arrow shoot-offs, until the tie is resolved.*
- *If both athletes miss the scoring area of the target, both athletes will shoot an additional arrow.*

4.4. Rankings

After the end of this event, the Youth Cup Ranking will be prepared and the results obtained during the European Youth Cup in Patras will be added to those one obtained in Rovereto. The awarding of the Youth Cup circuit 2018 will take place in Patras immediately after the awarding of the competition.

4.5. Dress Instructions

Athletes, officials and staff should have a proper appearance when they are on the field during competition. Athletes, team officials and technicians should wear their national team uniforms (with same look per division following WA rules) and sport shoes.

Opened shoes are not allowed on the field of play and on practice field.

We would like to remind all teams that names of archers and country code are appreciated for this event, but mandatory for archers participating in major events.

4.6. Lost arrows

All lost and find arrows are to be reported to judges. An arrow found on the field of play at later stage of the competition will be considered as a part of that end if not reported.

5) Logistical Aspects (OC)

5.1. Transportation:

The transportation schedule is published; the schedule for departures will be prepared soon. Please be aware that entire archer's equipment should be placed in bow cases or bags for safety reasons. Archers with the bow or with arrows in the hand will not be allowed to enter the bus.

The transportation between hotels and competition field is organized only for teams without their own transportation.

5.2. Meals

Breakfast and dinner will be served at the hotels according to the schedule announced in the hotel, while lunch will be served in the tent next to the competition field according to the published schedule.

Water will be served at dinner in the hotel, while the other ordered drinks have to be paid.



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5.3. Accreditation Cards rules

The accreditation card must be worn at all times in the practice and competition areas. Only archers and their officials who are shooting at that moment are allowed to be on the field of play.

Only for team event all members of the competing country will be allowed to be on the field. Archers acting as coaches in finals have to ask for the new accreditation card.

6. Protocol and ceremonies (OC)

6.1. Opening

There will be short Opening Ceremony organized at The Bell of Peace of Rovereto, placed above Rovereto. Busses will depart at 17:15 from the competition field for all participants, also for those with their own transportation.

6.2. Medal Ceremonies and Closing Ceremony

Medal ceremonies will be conducted separately for teams and individuals. For mixed teams and team the medal ceremony will be held after the conclusion of team medal matches on Friday. For individuals the medal ceremony will be organized on Saturday.

All archers involved in the ceremonies are requested to go to the gathering point ASAP in order to proceed quickly and smoothly with the award ceremony.

After awarding the medalists will have to stay on the field for the picture. All teams are kindly asked to stay on the field till the end of the medal ceremony.

There will be short closing ceremony. The event will finish officially after the last medal ceremony at the finals venue.

6.3. Disco party

Disco party will be organized in the tent at the competition field after the dinner which will be served as usually in hotels. All participants who have booked for this party will receive 2 tickets for soft drinks – vouchers (also beer or wine for team officials). All drinks will also be available for payment; however minors will not be allowed to buy alcoholic drinks (ID cards could be asked to check the age – 18 in Italy).

7. Medical Related issues (Medical representative)

There is a doctor responsible for the First Aid on the field. In emergency the ambulance will be called.

In case of emergency during your stay in the hotel, please inform the reception and proper arrangements will be made.

8. Doping Control

8.1. Doping control

There will be no doping control on this event.

8.2. Alcohol test

Level of alcohol will not be tested during the competition.



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9. Other matters of importance (WAE TD)

9.1. The environment

We ask you to instruct your athletes to use the litter bins which are placed behind the waiting area.

9.2. Water

The water on the field will be available in small bottles after presenting the water ticket. To help us with environmental issues you will have to bring your empty bottle to the distribution point to get a new one.

At the end of the day you are kindly asked to bring us empty bottle and to take away the water ticket for the next day. If you don't have the empty bottle or water ticket next day, you will get a new bottle only after payment of 1 euro per bottle.

It is also important to mention that the tap water in Rovereto is drinkable, clean and fresh.

9.3. Non smoking and no alcohol

This is a non smoking event for the practice and official competition areas. Inside sport area you are not allowed to smoke, you must use the designated areas outside the sport field. The same is valid also for electronic cigarettes.

Also alcohol consumption is forbidden.

9.4. Lost items

All lost items will be brought to the DoS stand, so ask there if you lost something.

11. Questions from Team Managers

12. Closure (TD)

We wish you to spend good time in our beautiful city and bring home some nice memories.



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Request for CHANGE in Team composition

National Team:

Category: RJM / RJW / RCM / RCW/ CJM / CJW /CCM / CCW

Names of competing archers:

1.
2.
3.

Name of ARCHER being replaced:

Category: RJM / RJW / RCM / RCW/ CJM / CJW /CCM / CCW

Names of competing archers:

1.
2.
3.

Name of ARCHER being replaced:

Date:

Time of Receipt:

Team Manager Signature:



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COJ/DOS signature (to confirm time of receipt)

NOTE: Form must be submitted to the Chairman of the Judges Commission or DOS latest 1 hour before the elimination (competition) will start.



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Request for CHANGE in MIXED Team composition

National Team:

Division: RECURVE JUNIOR/ RECURVE CADET

Names of competing archers:

1.

2.

Name of ARCHER being replaced:

Division: COMPOUND JUNIOR / COMPOUND CADET

Names of competing archers:

1.

2.

Name of ARCHER being replaced:

Date:

Time of Receipt:

Team Manager Signature:

COJ/DOS signature (to confirm time of receipt)



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NOTE: Form must be submitted to the Chairman of the Judges Commission or DOS latest 1 hour before the elimination (competition) will start.

APPEAL FORM

This is an intention of Appeal

This is an appeal

from

- The Team Captain of :
Name of the Team Captain:
- The Team of :
- An individual person (name) :
- Other (please specify) :

This appeal is against :

Description of Appeal or Protest :

I believe this action is against the following rules (state article if known) :

Signature :

Name in printing:

Received on :

time :

by Chairperson of the Tournament Judge Commission :



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Signature:

Name in printing

Article 3.13. WA Rulesbook

An **intention to appeal** when it might affect the progression of an athlete from one stage of the competition to the next, must be expressed in writing and lodged with the Chairperson of the Tournament Judge Commission within 5 minutes of the end of the relevant round or match, whichever comes first. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.

The **written appeal** shall be lodged with the Jury within 15 minutes of the end of the relevant round or match, whichever comes first.