



5th FAZZA PARA-ARCHERY WORLD RANKING TOURNAMENT

10-16 April 2019

DUBAI CLUB FOR PEOPLE OF DETERMINATION`

TEAM MANAGERS' BOOKLET

PLEASE BRING IT WITH YOU TO THE MEETING

Thursday 11 April 2019

Dear Colleagues

Welcome to Dubai and the Team Managers' Meeting.

NIGHT TIME SHOOTING

We regret that this tournament is so late in the year and the weather is very hot. We realize that, especially for those athletes who remain on the shooting line, it will be difficult to shoot throughout the day, in fact could be quite dangerous for their health.

To try to overcome this situation we have drawn up a shooting program that would include some early evening time, which means the stadium lights will be used.

For the qualification rounds on 12 April we will shoot from 8am till just after noon. There will be a break when those shooting on the morning return to the hotel, having finished for the day. Those shooting in the later group will begin shooting at 4 pm (1600 hours) and go through till 7pm (1900 hours). If the temperature is still very high we may need to delay the second session of shooting till 5pm (17 00 hours).

For the rest of the Eliminations rounds, quarter and semi-final matches will begin at 8am and finish at approximately 12.20pm. There will be a separate schedule issued for the medal matches on 15 April once we know what the television schedule will be.

This will be an item for discussion at the Team Managers' meeting.

To ensure we complete the shooting in good time, every archer who remains on the shooting line must have an agent to score and return the arrows. If there are insufficient team officials to have one per athlete, trained local volunteers will be used. These volunteers must be used so the shoot is not delayed by team officials going to more than one target.

Venues

Once again we will be using the excellent athletics stadium for the competition. The practice field will be the old venue in the Club grounds. The practice area for the finals' matches will be in a part of the stadium.

Everyone is accommodated in Al Bustan Hotel. There will be shuttle buses from the hotel to the stadium and Club. Details will be provided at the Information Desk in the hotel reception area.

There is a short walk from the hotel to the club, about seven or eight minutes. The road is flat and suitable for wheelchairs. On entering the Club go across the car park to the stadium.

Airport-Hotel transport

Teams will be met at the Dubai airport and taken to the hotel. There will be clearly signed people in the arrivals area of each terminal

Agenda of the Team Managers' meeting

Roll call of all attending nations (TD)

1) Opening

- Brought to order by the Technical Delegate (TD) Carole Hicks
- Roll call (TD)
- Welcome speech, by Organizing Committee Vice President **Ms. Faouzia Albalooshi**

2) Introduction of Officials (TD)

- Organizing Committee members, by Competition Manager, Mr Alaa El Haroun
- Tournament Judges Commission, by the Chairman of Judges, Leong Fai Keong
- Director of Shooting, ZAINAB ABBAS
- Tournament Classifiers, by the Chief Classifier for this tournament, Wing Nga Chan
- Results Manager Matteo Pisani
- Jury of Appeal, by the TD

3) Technical Aspects of Competition (TD + Chairpersons of Judges, Classifiers, Results Manager)

- 3.1. Number of participants per class - see below
- 3.2. Classification
- 3.3. Competition Program – see below
- 3.4. Practice
- 3.5. Equipment Inspection
- 3.6. Qualification Round & scoring information
- 3.7. Individual Elimination Round
- 3.8. Mixed Team competition
- 3.9. Medals matches
- 3.10. Appeal Procedure (Form attached)

4) Technical Matters (TD + Results Manager and Chairperson of Judges)

- 4.1. Results system
- 4.2. Rules that apply in this event.
 - 4.2.1. Ranking
 - 4.2.2. Dress regulations
- 4.3. Accreditation
- 4.4. Coaches Positions on the Finals Field

5) Logistical Aspects (OC)

- 5.1. Transportation
- 5.2. Meals, ...
- 5.3. Access control.

6) Protocol and ceremonies (OC)

6.1. Medal Ceremonies

7) Medical Related issues (Medical representative)

TAKE IN DETAILS OF MEDICAL ASSISTANCE AT GROUND AND HOTEL

8) Other matters of Importance (TD)

- 9.1. Environment – personal heat protection, rubbish, etc
- 9.2. Water
- 9.3 Non-smoking
- 9.4 Mixed zone
- 9.5 Internet access on the ground
- 9.6 Meetings
- 9.7 Hotel internal rules

10) Questions from Team Managers

11) Closure (TD)

OFFICIALS

Technical Delegate: Carole Hicks

Tournament Judge Commission:

Chairperson: Leong Fai Keong

Nestor Bulosan Deputy chairperson of Judges

Tanvir Ahmed

Director of Shooting: Zeinab Abbas

DOS Assistant: Tba

National Judges:

SAMIHA SADOK - SOUMAYA IMAM - MOHAMMED MOUJAHED - MOHAMMED FAHMI -
HOUSSAM ABBAS - SAMAH BEN ELARABI - MOHAMMED RASHED.

Chief classifiers: Wing Nga Chan

Classifier: Sasithorn Saengrueangrob

Jury of Appeal:

Chairperson:

Members:

WA Results & Technology Team:

Results Manager: Matteo PISANI

3.1. Number of Participants per class

TAKE IN FINAL NUMBER OF COMPETITORS

Category	Individuals		Mixed Teams
Compound Men Open	31		
Compound Women Open	20		
Recurve Men Open	25		
Recurve Women Open	13		
W1 Men	9		
W1 Women	4		
TOTAL	102		

3.2 Competition Programme

The latest competition program is attached at the end of this document. Any official competition schedule will have indicated the version number and the date/hour it was printed.

Latest version of the Competition Schedule is V1.0

Qualification Round Practice

Practice will be on the Field of Play. Athletes will use their own targets and the qualification competition will follow as soon as the field is ready. There will be three (3) practice ends. Target faces will not be changed. You must mark the arrow holes.

3.3 Equipment Inspection:

- Thursday, 11 April Location to be specified by the Judges.
- Teams will be announced in (English) alphabetical order by the DOS.
- All teams are to wear their team uniform, including name of the athlete and country code. Spare equipment must also be brought for inspection.
- Athletes must present all allowed devices, and their current classification card. These can be the paper or electronic version.
- Team Managers are to check the details of their athletes such as name, date of birth, etc... are correct.
- Inform the Judge and WA Results Team if details are not correct and provide the corrections needed.
- Instructions to use the scoring PDA terminals will be carried out if requested.

Athlete (back) Numbers:

- Athlete numbers will be issued on the day of the qualification round.
- Athlete numbers must be worn on the quiver or thigh, facing the waiting line while shooting.
- Athlete numbers on the wheel of chairs must be the wheel facing the waiting line and placed the correct way up.

3.4 Qualification Round

2 or three athletes per target, shooting ABC format

3.5 Individual Elimination Round

For the start of each session, 3 ends of 2 minutes practice will be provided for individual eliminations on the Field of Play, for competition to follow as soon as the field is ready.

Target faces will NOT be changed after practice arrows. Please instruct your athletes to mark all arrow holes during practice.

Matches will start as soon as the field is ready.

Practice for matches at the start of each session will begin on time. Later matches will follow up on the immediate completion of the prior match. Athletes should be alert and prepared for their matches to start slightly earlier than scheduled.

In case of a bye, athletes will be allowed to shoot on their own target, provided the competition schedule allows. If the competition schedule allows, no score will be recorded or displayed and athletes shooting their bye must respect the DOS timing and signals of the competition. RMO and RWO are permitted to shoot 3 sets of practice and CMO, CWO, W1M and W1W are permitted to shoot 5 ends of practice for their bye.

3.5.1 Recurve Open Elimination

The sets system, will be used for all individual and mixed team matches. Individual matches will consist of a maximum of 5 sets, (3 arrows per athlete per set) and the winner is the athlete to reach a minimum of 6 set points first. Mixed matches will consist of the best of 4 sets (2 arrows per person per mixed team). The team that reaches minimum of 5 set points first will win the match. All matches except medal matches will be shot simultaneously on the qualification range for the individual and mixed team events.

3.6.2 Compound Open and W1 Elimination

Matches for all Compound Open and W1 events will use the cumulative scoring,

consisting of 5 ends of 3 arrows. All matches, up to and including the semi-finals, will be shot simultaneously on the qualification range for the individual and mixed team events.

3.6 Medals Matches

Venue for finals will have a "Practice field".

Practice Field will be open 1 hour before the start of competition.

Athletes are not permitted to use scopes on the finals FOP. The coaches are permitted to use scopes

THIS WILL ONLY APPLY IF THE MATCHES ARE TELEVISED.

3.7 Appeal Procedure (Form attached)

An Appeal form is attached to this document

In case of an Intent to Appeal or an actual Appeal, the times indicated on the Appeal form must be followed.

Appeal forms should be given to the Chairman of the Tournament Judge Commission or to the deputy.

A fee of 50, 00 € must be paid to the Chairman of the Tournament Judge Commission or to the deputy, for the Appeal to be valid.

If the Appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the Appeal being rejected, the fee will not be returned.

4. Technical Matters (TD)

4.1. Results System

Qualification Round - scoring will be done by athletes/agents. One athlete/agent records, on the official paper-based score sheet, the scores of all other athletes on that target. At the same time, another athlete/agent, on that same target, will input all the scores of the athletes on that target into the PDA terminal. All athletes/agent should verify that all scores are written and entered correctly on both score cards (paper and electronic).

In case of the archer has no agent and can't go to the target by her/himself, the agent role will be undertaken by a volunteer from the LOC.

Scorecards MUST have all the totals fully completed, with the 10's+X's and X count. Any scorecards not completed correctly with ALL this information will be scored as 0.

Elimination Round – scoring will be done by athletes/agents. One athlete/agent records the arrow values of both athletes/teams on the papers score sheet. While at the same time, the other athlete/agent inputs the arrow values in the scoring tablet. Both athletes/teams should verify that all scores are written and entered correctly before returning back to the shooting line.

At the end of the match, the scorecard must be fully completed and signed by the athletes involved in the match.

Scoring tablets will be used during the Qualification and Elimination Rounds, but not in the Finals. Mr. Matteo PISANI (WA Results & Technology Team) is responsible for the results of the event.

Should an athlete not be able to go to the target and require a target agent, please notify in advance the LOC to have a designated agent supplied by the LOC.

4.2 Rules that apply in this event

Beside the special rules noted in chapter 21 of book 3, WA rules will apply.

4.2.1. The Rankings

At the end of the event, the World Rankings (www.worldarchery.org) will be updated.

4.2.2 Dress Regulations

Athletes, officials and staff should wear the appropriate clothing and have the correct appearance when on the field during competition.

Athletes, team officials and technicians should wear their national team uniforms and sports shoes having the same appearance as per the division, following WA rules.

We would like to remind all teams that athlete names and country names or code are mandatory on the back of their national team uniform shirts for athletes participating in WA major events.

Camouflaged clothing (including headwear and shoes) is not to be worn at World Archery events.

4.2.3. Team officials on the field

“(WA-RB Ch. 18.1.2.) A Team Manager may be helped by other team officials (such as coaches, physiotherapists, psychologists, etc.). There may not be more than one team official on the field of play for each athlete competing at the time. However, the maximum number of team officials on the field of play at the same time is four. This may be increased by one official per category if the Member Association has athletes competing in more than two categories at the same time.”

This rule does not apply for those athletes that require an assistant as indicated on their classification card.

6.1. Medal Ceremonies

Medal Ceremonies will take place in the basketball court. Medal winners will be escorted to the venue to be in place so the ceremony can begin at 6pm (1800 hours)

Athletes are reminded to wear their correct team uniform and that no country flags are permitted on the podium.

6. Medical Related issues (OC)

7. Other matters of importance (TD)

7.1. Environment -

Team Managers please instruct your team members to use the litter bins provided which are located on the competition, practice ranges and common areas. Also use protective cream to prevent burning from UV light. It is important to keep everyone hydrated so drinks will be provided on the grounds.

7.2 Non Smoking

This is a non-smoking event.

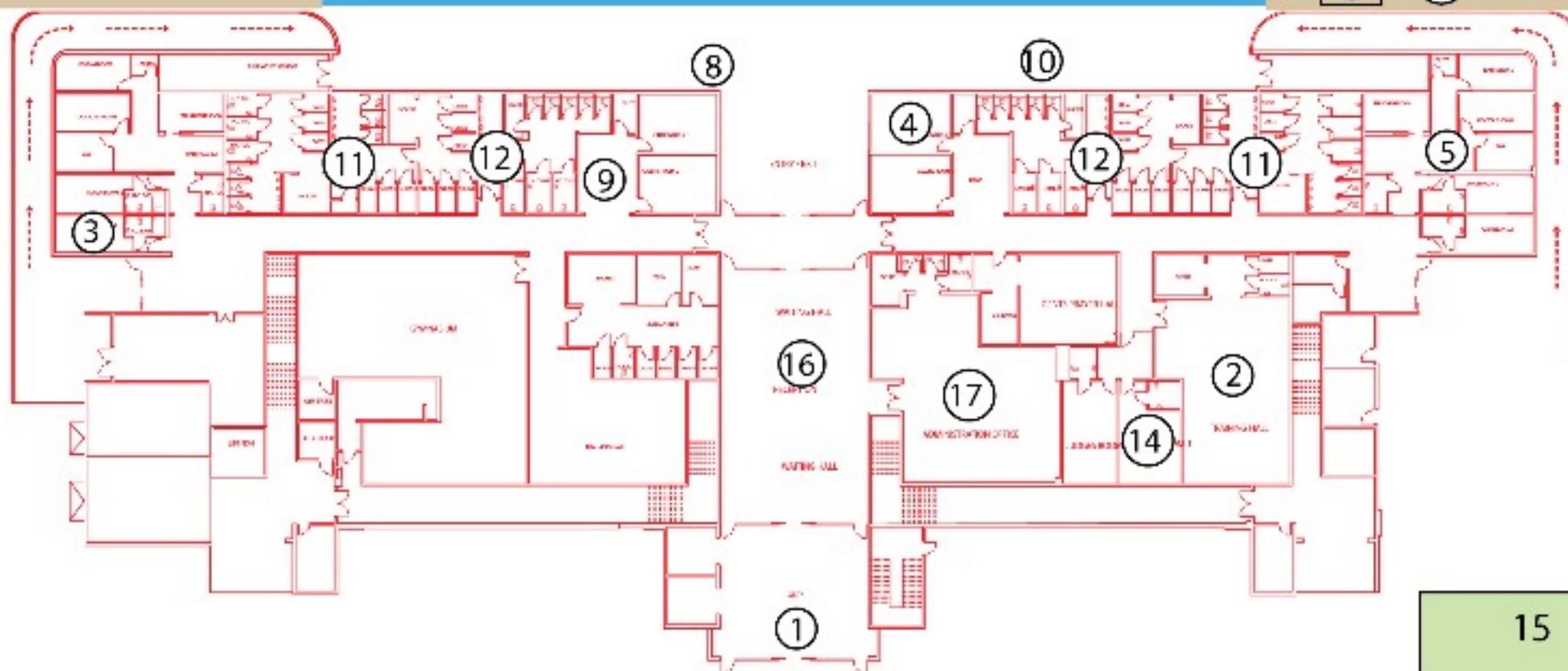
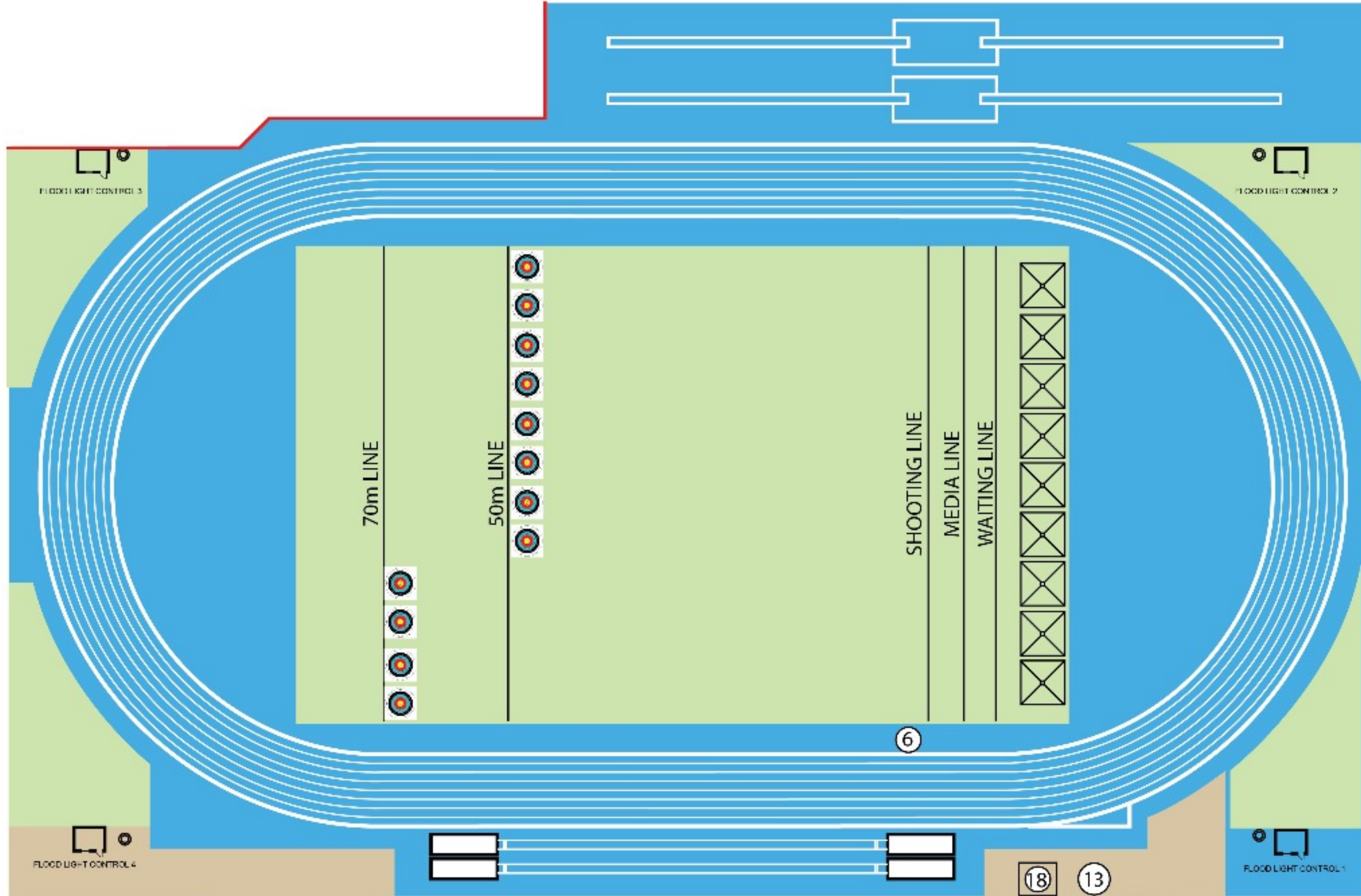
Smoking is forbidden inside public buildings and all competition and training areas and within the security parameter of the venue.

There are designated smoking areas outside the venue.

6. Questions from Team Managers

7. Closure (TD)

- ① ENTRANCE
- ② EQUIPMENT STORAGE
- ③ TD OFFICE
- ④ RESULT OFFICE
- ⑤ CLASSIFICATION
- ⑥ DOS
- ⑦ RESULT MANAGEMENT
- ⑧ RESULT BOARD
- ⑨ TIC
- ⑩ MIX ZONE
- ⑪ WC (MEN)
- ⑫ WC (WOMEN)
- ⑬ AMBULANCE & POLICE
- ⑭ TOM DIELEN OFFICE
- ⑮ PRACTICE FIELD
- ⑯ SOCIAL CORNER
- ⑰ JUDGE'S LOUNGE
- ⑱ VIDEO PRODUCTION & STREAMING



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5th Fazza Para Archery World Ranking Tournament

Dubai Club for People of Determination (19Fazza)
Dubai (UAE), From 04-11-2019 to 04-15-2019



Schedule

Vers. 1.0 (8 Apr 2019 11:40 UTC)

11 Apr 2019, Thursday

- | | | |
|-------------|-------|---------------------------------------|
| 08:00-11:00 | 03:00 | Official Practice Recurve Open and W1 |
| 11:15-12:15 | 01:00 | Team Manager Meeting |
| 16:00-19:00 | 03:00 | Official Practice Compound Open |

12 Apr 2019, Friday

- | | | |
|-------------|-------|---|
| 07:50-08:00 | 00:10 | Opening Ceremony |
| | | Qualification Rounds |
| | | Ranking Round Recurve Open and W1 |
| 08:00-11:30 | 03:30 | 3 ends of practice immediately followed by competition
Ranking Round Recurve Open and W1 |
| | | Ranking Round Compound Open |
| 16:00-19:30 | 03:30 | 3 ends of practice immediately followed by competition
Ranking Round Compound Open |

13 Apr 2019, Saturday

- | | | |
|-------------|-------|---|
| | | Individual Matches |
| 08:00-08:15 | 00:15 | 3 ends of practice immediately followed by competition |
| 08:15-09:00 | 00:45 | 1/16: RMO, CMO
1/8: MW1
Semi Finals: WW1 |
| 09:00-09:15 | 00:15 | 3 ends of practice immediately followed by competition |
| 09:15-10:00 | 00:45 | 1/16: CWO
1/8: RWO, CMO
Quarter Finals: MW1 |
| 10:00-10:15 | 00:15 | 3 ends of practice immediately followed by competition |
| 10:15-11:00 | 00:45 | 1/8: RMO, CWO
Quarter Finals: RWO, CMO
Semi Finals: MW1 |
| 11:00-11:40 | 00:40 | Quarter Finals: RMO, CWO
Semi Finals: RWO, CMO |
| 11:40-12:20 | 00:40 | Semi Finals: RMO, CWO |

14 Apr 2019, Sunday

- | | | |
|-------------|-------|--|
| | | Team Matches |
| 08:00-08:15 | 00:15 | 3 ends of practice immediately followed by competition |
| 08:15-08:40 | 00:25 | 1/8: RXO, CXO
Byes can shoot |
| 08:40-09:05 | 00:25 | Quarter Finals: RXO, CXO |
| 09:05-09:30 | 00:25 | Semi Finals: RXO, CXO |
| 09:40-13:10 | 03:30 | Friendship Mixed Country Team Event |



5th Fazza Para Archery World Ranking Tournament

Dubai Club for People of Determination (19Fazza)
Dubai (UAE), From 04-11-2019 to 04-15-2019



15 Apr 2019, Monday

Team Finals

10:00-10:22 00:22 Final: W1 Open (Rec/Comp) Mixed Team
10:22-10:44 00:22 Bronze: Compound Open Mixed Team
10:44-11:06 00:22 Final: Compound Open Mixed Team
11:06-11:11 00:05 Field Re-Set at 70m
11:11-11:33 00:22 Bronze: Recurve Open Mixed Team
11:33-11:55 00:22 Final: Recurve Open Mixed Team

Individual Finals

14:00-14:15 00:15 Bronze: Recurve Women Open
14:15-14:30 00:15 Final: Recurve Women Open
14:32-14:47 00:15 Bronze: Recurve Men Open
14:47-15:02 00:15 Final: Recurve Men Open
15:02-15:07 00:05 Field Re-Set at 50m
15:07-15:24 00:17 Bronze: Women W1 Open (Rec/Comp)
15:24-15:41 00:17 Final: Women W1 Open (Rec/Comp)
15:43-16:00 00:17 Bronze: Men W1 Open (Rec/Comp)
16:00-16:17 00:17 Final: Men W1 Open (Rec/Comp)
16:19-16:36 00:17 Bronze: Compound Women Open
16:36-16:53 00:17 Final: Compound Women Open
16:55-17:12 00:17 Bronze: Compound Men Open
17:12-17:29 00:17 Final: Compound Men Open

Ceremonies

18:00-18:45 00:45 **Award and Closing Ceremony**



APPEAL FORM / FORMULAIRE D'APPEL

This is an intention of Appeal / Ceci est une intention de faire appel

This is an appeal from / Ceci est un appel

(please tick appropriate box /cochez la case appropriée)

the Team Captain of the following country :
/ du capitaine d'équipe du pays suivant: -----

Name of the Team Captain: / Nom du capitaine d'équipe: -----

a Team (please name country): / d'une équipe (précisez le pays): -----

an individual person (name) :
/ d'une personne individuelle (nom): -----

other (please specify) / autre (précisez):-----

This appeal is against / cet appel est dirigé contre: -----

Description of Appeal or Protest / Description de l'appel ou de la plainte:

I believe this action is against the following rules (state article if known) :
/ je pense que cette action viole les règles suivantes (citez l'article si connu): -----

Signature : Name in printing / nom en capitales: -----

Article 3.13.3:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, must be expressed in writing and lodged with the Chairperson of the Tournament Judge Commission within 5 minutes of the end of the relevant round or match, whichever comes first. The written appeal must be lodged with the Jury within 15 minutes of the end of the relevant round or match, whichever comes first, to allow the Jury to come to a decision before the beginning of the next round of the competition.

L'intention de faire appel dans le cas où cela pourrait affecter la progression d'un concurrent entre une phase de la compétition et la phase suivante doit être exprimée par écrit au Président des Juges du Tournoi dans les **5 minutes** suivant la fin de l'épreuve ou du match en question, peu importe celui qui arrive en premier. **Cet appel écrit** doit être présenté au Jury dans un délai de **15 minutes** suivant la fin de l'épreuve ou du duel en question, peu importe celui qui arrive en premier, pour que le Jury prenne une décision avant le début de la phase suivante de la compétition.

Article 3.13.8:

Jury decisions shall be minuted and submitted to the appellant, the Chairperson of the Tournament Judge Commission and the Organizers before the beginning of the next stage of the competition or before the awarding of prizes.

Le procès-verbal des décisions du jury d'appel est soumis au requérant, au Président des Juges du Tournoi et aux organisateurs avant le début de la phase suivante de la compétition ou avant la remise des prix.

Received on / reçu le: ----- time / heure:-----
by Chairperson of the Tournament Judge Commission / par le Président des Juges du Tournoi:

Signature: Name in printing / nom en capitales: -----